

**Fair Park  
Committee Members:**

**Ron Buchanan, Chair**

**Blane Poulson, Vice Chair**

**Matthew Foelker, Secretary**

**Gregory Torres**

**Paul Babcock**

**FAIR PARK COMMITTEE  
MEETING AGENDA**

**February 13, 2013**

**10:00 a.m.**

**Jefferson County Fair Park  
Activity Center Conference Room**

**503 N. Jackson Avenue**

**Jefferson, WI 53549**

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law Requirements
4. Public Comment
5. Review agenda
6. Approve Minutes of December 6<sup>th</sup> Meeting
7. Communications
8. Discussion and Possible action regarding Sheriff's Department Event
9. 2013 Fair
  - a. Entertainment Updates
  - b. Vendor Contracts
10. Fair Park Director's Report
11. Fair Park Supervisor's Report
  - a. RFP – Camping Pedestals/Panels & Fair Time Electrical Support
  - b. HVAC Update
  - c. Full Time Maintenance Position Update
12. Fair Office Report
  - a. Administrative Assistant Position Update
  - b. Wisconsin Association of Fairs Convention
    - i. Summary
    - ii. VIP Award Winner – Amy Kramer
13. Set next meeting date March 7<sup>th</sup> and Potential Future Meeting Agenda Items
14. Adjourn

**The Committee may discuss and/or take action on any item specially listed on the agenda.**

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made